

Cranfield and Marston Patient Participation Group

Meeting held 24.11.2021

Attendees

Dr Ismail, Lisa Marotta, Members of the Steering group- Bill Garner (currently deputy chair), Jean Buchanan (taking minutes), Pamela Francis, Stella Brandon, Marie Barlow, Jill Bozdogan

Purpose of the meeting

This last year has proved to be very difficult to hold meetings due to the pandemic. Throughout this time there has been several changes within the Surgery and it was felt we need to start having appropriate meetings again so this information could be shared. The Chair of the PPG has also recently resigned.

The meeting discussion

Dr Ismail stressed he was very keen to re-ignite a positive relationship with the PPG. He recommended that we revisit the structure, the function and the framework/Terms of Reference for the group. How many people to be present to make it quorum?

There are currently approximately 10,700 patients on the surgery books coming from several of the surrounding villages.

0-40 age group accounts for approximately six and a half thousand,

41-50 twelve hundred and

50+ approximately 3,000

It was acknowledge that we do not have a good representation of all the age groups on the steering group and the various villages and thought needs to go into how we achieve this and how we can achieve succession planning given the lack of younger members.

Discussion took place about the need to be clear to people who might be interested in joining the group what kind of commitment would be expected from them i.e the number of meetings held per year.

Information sharing has been an issue in the past and suggestions were made as to how to improve this. Bill Garner has been meeting with Lisa Marrota and

will continue to do so. This information needs to be disseminated to the public.
Possibility – a newsletter four times a year.

Dr Ismail was asked whether he could produce a plan of 'what the surgery looks like now and what they are aiming for'. It was felt that the Surgery and the PPG need to gain the trust of the communities. There needs to be an awareness of what is going on and accurate information coming out.

Discussion took place regarding the number of meetings that should be held a year with the surgery. Four meetings with the steering group and the surgery seemed acceptable on both sides. Bill and Lisa will continue to meet in between these meetings followed by a steering group meeting only. Once a year a large open meeting run by the steering group could take place without the surgery staff being present.

Dr Ismail asked for contact details of all members of the steering group.

The steering group to meet again in the New Year. Date and time to be arranged.